

Community Preservation Committee
Minutes of Meeting
October 17, 2012
Hildreth House

Members Present: Deb Ricci, Deb Thomson, Chris Ready, John Lee, Michelle Catalina, Charlie Gorss, Rhonda Sprague, Didi Chadran
Guest: Leo Blair

The meeting convened at 7:30 pm. Members reviewed and approved the minutes from the September 19th meeting as amended. Deb R shared a spread sheet of FY13 grant amounts including \$95,000 for a bond to provide partial financing for Town Hall restoration. There was a lack of clarity as to the timing of the bond payment and whether a vote or grant application is needed. Deb R will contact Lorraine Leonard to get more information.

Members reviewed a calendar of CPC deadlines and meeting dates for FY2014. Janet Vellante and a representative of the Conservation Commission will present their grant applications to the CPC on November 24th. Representatives of Park and Recreation and the Harvard Municipal Affordable Housing Trust will present their grant applications at the November 28th meeting of the Committee.

Members discussed whether prior grantees had spent all of their grant funding or have unexpended fund balances. Didi reported that he talked to Mike Volmer at Fruitlands and he said that all of the Fruitlands grant funds had been expended. Mike also said that the Historic Commission had all of the paperwork concerning the grant. Didi will check with Lorraine as to whether there were any reported expenditures as former CPC Treasurer Steve Rowse had stated that he had no record of grant expenditures. Deb R will ask Steve to come to the CPC December meeting to explain how he recorded CPC financial matters while he served as Treasurer. Deb R will contact Bill Johnson to get expenditure information from the Pond Committee. Rhonda reported that the Historic Commission had \$92,000 outstanding from their grant. Charlie reported that the Conservation had expended \$2,600 and were about to spend \$30,000 for invasive species eradication. Leo Blair volunteered to write an explanation of the grant accounting process.

Deb R reported that Leo Blair is an applicant for the vacant CPC seat. Deb R will contact the BOS to schedule a vote at its November 20th meeting. Due to the length of the meeting members agreed to review Deb R's edits on the Committee Rules and Regs at their next meeting.

The meeting adjourned at 8:45 pm.